Medical records and medical records department

1. Medical records and medical records department
   1.1 Introduction, types and need of medical records
   1.2 Comparison between hospital records and other health facility record
   1.3 Filling and indexing of medical records
   1.4 Storage and retrieval medical records
   1.5 Processing of records and their flow
   1.6 ICD-10 coding system
   1.7 Medico legal aspects of medical records
   1.8 Medical records section/ Department and its functions
   1.9 Roles and responsibilities of medical records in hospital management
   1.10 Confidentiality and safety of patient's information
   1.11 Medical terminologies (suffix and prefix)
   1.12 Medical prescriptions and other papers used for recording, reporting and patient’s care
   1.13 Different registers used in hospitals and other health facilities

Hospital based recording and reporting system

2. Hospital based recording and reporting system
   2.1 Introduction and types of hospital in Nepal
   2.2 Different sections in hospital and services provided by different level of hospital (i.e. general and specific hospital)
   2.3 Present status, issues and problems of hospital based recording and reporting in HMIS under Department of Health Services, Ministry of Health and Population
   2.4 Information flow chart of HMIS
   2.5 Hospital based HMIS tools
   2.6 Strengths and weaknesses of present HMIS

Hospital based health indicators

3. Hospital based health indicators
   3.1 Definition, importance and characteristics of indicators
   3.2 Hospital based health indicators (i.e. inputs, processing or monitoring, output and impact)
   3.3 Hospital defined indicators used by MoHP
   3.4 Utility of hospital data/information
   3.5 Use of disaggregated information, gender statistics

Health plan, policies and strategy

4. Health plan, policies and strategy
   4.1 National health policy 2048
   4.2 Second long-term health plan
   4.3 Periodic plan
   4.4 Millennium development goals (MDG)
   4.5 Nepal health sector strategy and implementation plan

Population Statistics of Nepal

PSC/Page 1
5.1 Major sources of population data
5.2 Population censuses of Nepal
5.3 Composition and distribution of population
5.4 Fertility, mortality and migration of population
5.5 Population growth and population projection
5.6 Vital events and registration of vital events
5.7 Sources of vital statistics

6. Miscellaneous
6.1 Civil Service, Nepal Health Service Act 2053 and Regulations 2055
6.2 Local Self Governance Act 2055 and Regulations 2056 (health related issues)
6.3 Health care delivery system of Nepal
6.4 Different divisions and centers of DoHS and MoHP
6.5 Recording reporting of different diseases - EWARS, surveillance activities
6.6 Spatial data and digital data
6.7 Electronic dissemination
6.8 Health research priorities in Nepal

---The End---

<table>
<thead>
<tr>
<th>खण्डली / वर्षको खण्ड</th>
<th>क</th>
<th>ख</th>
<th>ग</th>
<th>घ</th>
</tr>
</thead>
<tbody>
<tr>
<td>द्वितीय पत्रका खण्ड</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>प्रश्न संख्या</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>
सामाजिक छलफल (Group Discussion)

यस प्रयोजनको लागि गरिने परीक्षण १० पूर्णाङ्र र ३० मिनेट अवधिको हुनेछ जुन नेताबिन्न सामाजिक छलफल (Leaderless Group Discussion) को रूपमा अवलम्बन गरिरहेछ। दिनेको प्रश्न वा Topic का विषयमा पालेपालोंसग निर्दिष्ट समयभित्र समहीर छलफल गर्दै प्रत्येक उमेदवारले व्यक्तिगत प्रस्तुति (Individual Presentation) गर्नु पर्नेछ। यस परीक्षणमा मूल्याङ्कनको लागि देखाउ अनुसारको ३ जना मंडा बढी को समिलि रहेका हुने छ।

आयोगका सदस्य - अथवा
आयोगका सदस्य - सदस्य
मनोबिज्ञ - सदस्य
दक्ष/बिज्ञ (१ जना) - सदस्य

सामाजिक छलफलमा दिनेको नमुना प्रश्न वा Topic

उदाहरणको लागि - उजागर संकट, गरीबी निवारण, स्वास्थ्य खुशमा, स्वास्थ्य सुरक्षा, प्रतिभा पनायन जस्ता Topics मध्ये कृपया एक Topic मात्र दिनेछन्।